

MUSIC DEPARTMENT HANDBOOK

2018-2019

GREENWOOD COMMUNITY HIGH SCHOOL

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Introduction

This handbook is to be used as a policy guide and source of information for all music students (and their parents) enrolled at Greenwood Community High School. It is hoped that this booklet will be helpful in answering many questions and informative to the point that you will understand what our music program is about. We would encourage you to keep this guide in a handy place for easy reference. Periodically, we will be adjusting policies and adding supplementary materials as needed. You should add this information to your handbook as soon as it is issued. This guide is intended to be used throughout your high school experience.

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Greenwood Music Department

General Rules and Regulations for All Students

Attendance Policy

1. Attendance at rehearsals is required. Conflicts should be submitted in writing prior to a missed rehearsal from a parent or guardian. Unexcused absences could result in the alteration of the nine weeks grade. Should absences become excessive, as determined by the directors, the students will be withdrawn from the program.
2. Attendance at performances is required. An unexcused absence from a performance may result in an "F" for the nine week grading period. Conflicts should be resolved prior to the performance. Sickness needs to be reported to the director by calling the band office (889-4030 x3407) or choir office (889-4030 x3103) prior to the performance. Contact must be from a parent or guardian. Absences will be excused at the discretion of the director. Additional documentation may be required. (Examples of excused absences would be: serious illness or a death in the family).

Classroom Attendance Policy

Because music classes are participation classes, it is extremely important that you have good daily attendance. Part of your grade will be determined by your daily attendance.

1. Each student will start with 100 points at the beginning of each quarter (9 weeks).
 - a. 2 points will be deducted for being tardy to class.
 - B. 3 points will be deducted for an absence.
 - C. 6 points will be deducted for an unexcused absence.
 - D. The total points you have remaining at the end of the grading period will determine your attendance grade.

The following scale will be used.

A	95+	B-	80	D+	67
A-	90	C+	77	D	63
B+	87	C	73	D-	60
B	83	C-	70	F	59 and below

2. The above attendance grade will be figured as a percentage of your grade. However, the Greenwood High School Absent/Tardy Policy will also be applied. Make sure you are aware of this policy as it can reduce your overall grade.
3. Make-up for missed days can be done with one ½ hour of supervised practice during Power Hour, Study Hall or after school. Coordinate these sessions with your director.

General Rules of Conduct

1. No use of tobacco products at any time.
2. No use of drugs or alcohol at any time.
3. No talking when you are being addressed by a director.
4. No reckless driving in the parking lot or on the practice field.
5. No fighting.
6. No foul language.
7. No mistreatment of the uniform or the school owned equipment.
8. Obey directors, section leaders, drum majors, etc.
9. No public displays of affection per school guidelines.
10. No stealing.

Violation of the above rules will result in disciplinary action, probation and/or suspension from the band/guard/choir. These rules are expected to be followed at and away from school. You are always representing Greenwood High School and the Greenwood High School Music Department.

Helpful Hints

1. At all times show courtesy and consideration for those who are working with you and each other. Communicate and work out issues in a mature manner.
2. Help each other.
3. Be on time (Early is on time, on time is late, late is unacceptable)
4. Plan Ahead. Try to anticipate future problems. Pay attention to your calendar. Use your agenda.
5. On performance days make sure to eat quality food and hydrate properly. Do this as a general habit.
6. Lock your band/guard locker.

By virtue of being a member of the Greenwood Music Department, good attendance and appropriate behavior are expected at all times. Actions of music students reflect the school and our community. Problems in these areas will result in a parent conference to discuss the student's continuation in the program.

Financial and Other Obligations

1. Depending on the organization in which you participate, there will be fees charged to cover the costs incurred while you are in that organization. You will be notified as to the cost of each organization and will be given a timeline for payment. Financial obligations must be met. Financial assistance may be granted if a formal request is made.
2. Marching Band/Winter Guard/Winter Percussion – Once commitment form and information acknowledgement form has been signed, all financial requirements must be fulfilled and no money will be refunded. This includes participation fees, fair share fees and any other fees identified by the music department staff.
3. There will be various forms that will be required for participation in the music department.

Those forms may include, but are not limited to, health, personal data, financial obligations, financial assistance, information acknowledgement, media releases, etc. All forms requested by the director must be completed and on file before participation may occur.

Instrumental Music

Organizations

- A. Symphonic Band
- B. Wind Ensemble
- C. Jazz Band
- D. Marching Band
- E. Pep Band
- F. Winter Guard/Winter Percussion
- G. Pit Orchestra

*Please see course descriptions for further details on each organization.

Activities

A variety of musical experiences are offered throughout the school year. In the fall, the marching band plays at home football games, marches in parades and competes in contests. The Symphonic Band and Wind Ensemble present several concerts during the school year and may compete in the ISSMA Large Organization Contest held in the spring. Students may also participate in solo and ensemble contest. Other opportunities may include small ensembles, pit orchestra for the musicals, etc.

Classroom Procedures

- 1. Be in the band room before the bell rings. Quickly get ready for class.
- 2. No gum chewing or eating during class time.
- 3. You must have a pencil on your stand at all rehearsals.
- 4. All music is to be kept in your folder/binder.
- 5. Everyone is responsible for having your own music at all rehearsals.
- 6. Lockers are to remain free of items other than your instrument and locked.
- 7. No cell phones are to be on or used while in rehearsal unless permitted by a band director.
- 8. Students are to remain in the band room until the bell rings for dismissal.
- 9. Supplies (reeds, oil, etc.) are to be purchased from the bookstore before class begins.
- 10. You are to make every attempt to keep the music facility clean and orderly.
- 11. No food or drink in rehearsal or storage rooms. (Water is permitted)
- 12. Grades may be based on, but not limited to, the following items:
 - a. Playing assignments and/or tests
 - b. Written assignments and/or tests
 - c. Daily attendance
 - d. Performance/rehearsal attendance
 - e. Attitude
 - f. Effort
 - g. Rehearsal etiquette

- h. Extra credit (based on extra participation)
- 13. If you have a question or concern, let's talk about it! Our office door is always open for you.

Challenge Format

Challenges may occur at any time providing the following guidelines are met:

1. You may challenge only the person in front of you.
2. Written notice must be given to the band director on a challenge form, signed by both parties, before the proposed challenge.
3. The challenger selects the music from the band literature and is responsible for getting a copy of the music to the person they are challenging. Music should be approved by the director or the director will choose the music to be used for the challenge and will provide copies to those involved in the challenge. Challenges will take place approximately 1 (one) week after music is given.
4. All challenges take place during Power Hour or after school.
5. If you win a challenge, you may immediately start the challenge process for the next person in line.
6. If you lose a challenge, you must wait two weeks before starting the challenge process again.
7. NO CHALLENGES that involve part switches will occur within three weeks prior to any performance.

Marching and Concert Uniform Requirements for Band and Guard

Band Department Uniforms

1. Students rent marching and concert band uniforms from the band department for use during the appropriate season.
2. Students are required to attend a uniform fitting to insure proper look and fit of uniform.
3. Students are required to make their best effort to take proper care of their uniform when in their possession. Students that abuse their uniform will be required to pay for repair/cleaning of uniform.
4. Areas will be provided to change into and out of uniform. These areas must be left clean and organized. Do not help yourself to things in changing rooms that are not yours.
5. Lock up valuables.
6. Marching band uniform guidelines:
 - a. Band students will provide and wear the prescribed undershirt, sport shorts, and black socks with their uniform.
 - b. Guard students will wear prescribed undergarments.
 - c. Students will purchase (through the band department) black marching band shoes to wear with their uniform. Shoes must be cleaned and polished prior to each performance.
 - d. Guard students will purchase shoes and gloves (through the band department) to wear with their uniform.
 - e. Band students may not wear makeup, nail polish, or jewelry (this includes earrings and other piercings) while in uniform. Hair may not be colored an unusual color as determined by the directors.
 - f. Guard students may not wear makeup (other than that prescribed by the directors), nail polish, or jewelry (this includes earrings and other piercings) while in uniform. Hair may not be colored an unusual color as determined by the directors.

- g. Students will inform their Box/Guard Mom of uniform issues. Students will monitor other students care of uniform and let an adult know of abuse.
- h. Students will not eat or drink anything except water in uniform. Students will be notified of special situations where they will be allowed to snack in uniform. Special care must be taken in this instance.

Concert band uniform guidelines

- a. Male students will provide a plain white t-shirt, black socks and dress shoes to be worn with their concert attire. Black shoes may be marching shoes.
- b. Female students will provide proper undergarments and concert dress shoes (purchased through the band department) to wear with their concert attire.
- c. Students may wear rings and earrings providing they are small and not distracting to the appearance of the group as determined by the directors. Students may not wear excessive piercings (chains, posts, etc.) Female students will be provided with a necklace.
- d. Students may wear clear or neutral fingernail polish and light make-up if desired.
- e. Hair may not be colored an unusual color as determined by the directors.

Vocal Music Organizations

- A. Beginning Chorus
- B. Intermediate Chorus
- C. Advanced Chorus
- D. Vocal Jazz Ensemble

Please see course descriptions for further details about each organization.

Activities

All choirs participate in several musical experiences each year, including concerts, festivals, and competitions. These performances are set up through the choral director. Students will have the opportunity to participate in the Solo and Ensemble Contest, and all choirs will participate in the ISSMA Large Organization Contest. Performances scheduled with at least two weeks prior notice are required.

Classroom Procedures

1. Show kindness to others.
2. Be in your seat with your folder, ready to begin at the bell.
3. Leave all gum, food, and drinks outside of the rehearsal room (water bottles only).
4. Bring a pencil with you to all rehearsals.
5. All music is to be kept in your folder.
6. Remain quiet when not singing.
7. Students are to remain in the choir room until the bell rings for dismissal.
8. You are to make every attempt to help keep the music facility clean and orderly.
9. Any questions or concerns, feel free to come to my office and talk. The door is always open for you.
10. Grades may be based on the following items:
 - a. Daily participation
 - b. Singing tests.
 - c. Written tests.
 - d. Daily attendance.
 - e. Performance attendance.
 - f. Attitude and cooperation.
 - g. Effort.
 - h. Extra Credit.

Choir Grading Policy

Nine Week Grading Period

- 60% Daily Participation – 3 points per day
Attitude – director’s discretion – one warning
Participation – required material (pencil, music, singing in turn, etc.)
Attendance – Points coming from the Greenwood Music Department classroom attendance policy will be figured into your daily participation grade.
- 40% Tests
Written assignments (ranging point values)
Singing/Playing/Concerts/Performances

Performances scheduled with two weeks prior notice are required for a grade. Not all performances occur on days when school is in session or on the Greenwood Community High School campus, but all are subject to the same guidelines.

Performance Attendance/Grading

Students may make up a concert providing that:

1. A wedding; you must provide a month’s notice and be in the wedding party
2. Hospitalization of yourself or immediate relation
3. Death in immediate family
4. Other circumstances may be considered on a case-by-case basis

Care should be taken in order to avoid appointments with the dentist, eye doctor, family doctor, etc. Work schedules should also be planned accordingly. Seeing the doctor or going to work will not be an excuse for missing a concert. Family events or vacations should be scheduled so as to avoid conflicts if at all possible. Unless they fall under the above guidelines, they will be difficult to excuse.

Music issued to students is the responsibility of the student. If a student loses his or her school owned sheet music, he or she will be given a deadline to find the music. If no sheet music is found, the student will be subject to paying the replacement cost for the music. Music should be turned in on the first school day following the performance, unless otherwise specified by the director. Failure to turn in music will also result in the loss of daily participation points for each day that the music is late or left unpaid.

Concert Etiquette Grading

Students receive one hundred points per concert. Some performances will count for more than one concert grade, i.e. ISSMA Organizational Contest – 250 pts. Students will lose 13 points for the following infractions of concert etiquette:

1. Tardiness

2. Lack of a tie, dress shoes, dress pants, dress shirt
3. Improper uniform
4. Leaving early
5. Cell phones out during concert – phone will also be confiscated until the end of the concert
6. **Absence – minus one hundred points

Choir Costumes

The following costumes must be worn as indicated. The choral director or a parent will check to make sure students' costumes are to standard before each performance. *Any deviance from the required attire must be corrected before the student may perform. Refusal to correct attire mistakes will result in loss of concert participation points.* The choral director or a parent will launder the rented formal costumes. Students are expected to respect and take care of their costumes. If a student purposely destroys or ruins his/her costume, he or she will be expected to purchase a new costume.

Women: Formal Costume

1. Rented Costume from Choral Department (\$50 fee, see Financial Obligations sheet.) Students will be fitted once for the dress. If alterations are needed after the initial proper fitting, students will be responsible for further alterations.
2. Black Character Shoes and Jet Black hose.
 - a. Returning choir students will use their previously worn shoes.
 - b. New students will be required to purchase shoes for \$30 and provide their own hosiery. Contact the choral director if this will be a hardship for you.
3. Women may wear small stud earrings in the ears only. No other jewelry may be worn, including facial piercings.

Men: Formal Costume

1. Rented Costume from Choral Department (\$50 fee, see Financial Obligations sheet.)
2. Black shoes – Black shoes should be purchased.
3. Black socks - Students must provide their own socks. (White socks are unacceptable.)
4. No jewelry may be worn.

Women: Make-up/Hair

1. Hair must be neat and off of the face. Hair should be pinned back so that pieces do not fall in face during performance. Hair accessories should be minimal, and should match the color of the student's hair.
2. Makeup must be tasteful. Mascara, blush, and lipstick *should be worn*. Choose colors that complement your coloring. Glitter is not to be worn. Nails must be colorless. Clear nail polish and French tips are acceptable.
3. Deodorant is required, but perfume is not allowed.

Men: Appearance/Hair

1. Hair must be worn neatly and off of the face.
2. Men must be neatly groomed and clean.
3. Deodorant is required, but cologne is not allowed.

Women and Men: Casual Costume

1. Choir Polo Shirt
2. Black Dress Pants
3. Black/dark shoes (not athletic shoes). Closed-toed and backed shoes may be necessary for some events.
4. Minimal, tasteful jewelry may be worn.
5. Hair must be worn neatly and off of the face.

6. Make-up must be tasteful.
7. Deodorant is required, but perfume or cologne is not allowed.

IRISH GUARD

Activities

The Irish Guard is a scheduled class at Greenwood High School under the heading of "Dance Performance". The guard performs with the band during the marching season and may perform during the winter months at color guard competitions and home basketball games. The members of the guard learn how to handle color guard equipment and work on dance and body movement.

Classroom Procedures

1. Appropriate clothes, as described by the director, must be worn during class time and at all rehearsals.
2. Upon reporting to class, change clothes in the dressing room and report to the gym.
3. Have all equipment that you need for the day.
4. It is your responsibility to take care of the equipment that is assigned to you.
5. Guard members are to keep the music facility and assigned areas clean and orderly. It is your responsibility to keep your locker locked at all times. You are responsible for your personal items.
6. Grades will be based on the following:
 - a. Attendance at performances
 - b. Attendance at rehearsals
 - c. Attendance during class time
 - d. Tests over equipment work and body routines
 - e. Attitude
 - f. Effort
 - g. Dress for class
 - h. Extra Credit (based on participation).
7. If you have a question or concern, let's talk about it. Our office door is always open for you.

Rules and Regulations

In order to maintain standards, good discipline and unity, all members of the Greenwood Irish Guard will be expected to comply with the following rules and regulations.

1. Must attend all rehearsals. (See Attendance Policy, pg. 2).
2. Must be on time and in appropriate uniform for class, performance and every rehearsal held outside school hours (See Uniform Policy regarding performance uniforms, pg. 5)
3. Must be enrolled for guard class during the school year.
4. Must attend summer rehearsals according to both the band and guard schedules.
5. Must follow the GENERAL RULES OF CONDUCT FOR ALL STUDENTS (see pg. 2)

Eligibility

1. Students will be selected for the Irish Guard class through an audition process that will occur in the spring of

the year.

2. The Irish Guard is not open to instrumental music students unless the following criteria is met:

Students moving from band to color guard must have a parent teacher conference including the band director, guard director, student and parents. The purpose of this meeting is to insure that this decision is in the student's best interests and are in the best interests of the program as a whole. The band director will make the final decision in these cases.

Sports Participation and Music

Many people are under the impression that you cannot participate in sports and music activities.

YES, YOU CAN!

The directors try to avoid as many conflicts as possible when building the music department calendar. Even if conflicts do arise, every attempt is made by the directors and coaches to resolve those conflicts. We have all sports represented in the music department and for many years have coexisted in a harmonious relationship. Be assured that you can participate in your selected sports and still participate in the music program.

Fall Sports Participants and Marching Band

All fall sports participants are active members of the marching band but there are some limitations. Due to your sports involvement you will not actually march but you do have certain commitments that must be met. Those commitments are as follows:

1. Attend June rehearsals.
2. Complete and return all forms (see Financial and Other Obligations, pg. 2).
3. Be fitted for a marching uniform on the designated day.
4. Attend all performance unless there is a conflict with your sport.
5. Attend Friday and Saturday rehearsals unless there is a conflict with your sport.
6. Perform your music from the "pit" area at all performances.
7. Once your sport season is over, you may be asked to attend a limited number of after school rehearsals during State Finals week providing we make finals.
8. Follow all rules and regulations as outlined in the handbook.

You are a member of the marching band but will not actually march due to conflicts with sport practice times and band rehearsal times. You do not do the daily marching but will be responsible for knowing your music and performing it on performance days.

FOOTBALL GAME PERFORMANCE REQUIREMENTS

1. Report @ 7PM to dress in uniform and join the rest of the band in the stands.
2. Perform on halftime performance and dismiss with the rest of the band

SATURDAY PERFORMANCE/COMPETITION REQUIREMENTS

Attend all Saturday rehearsals and performances as your sports schedule allows. (Please communicate with Mr. Morse or Mr. Fletcher about sports conflicts in advance.)

AFTER SCHOOL REHEARSAL REQUIREMENTS

Attend daily after school rehearsals beginning state finals week (assuming we qualify for finals) as your sports schedule allows. (Please communicate with Mr. Morse or Mr. Fletcher about sports conflicts in advance.)

COURSE DESCRIPTION

INSTRUMENTAL MUSIC: All instrumental music courses are two semesters.

The instrumental music department offers three regularly scheduled classes plus small ensemble activities. Band students are placed in symphonic band or wind ensemble based on their playing ability and/or the need for balanced instrumentation in each group. After an arranged audition, instrumental staff assigns students to a band class. Attendance at all scheduled practices and performances is extremely important. Strict attendance policies apply to all activities of the instrumental music department. Specific guidelines are located in the music department handbook.

ADVANCED CONCERT BAND (WIND ENSEMBLE) - *Wind Ensemble is open to only those students capable of performing moderately difficult to difficult literature. Students are encouraged to continue studies designed to improve all facets of their performance skills. The Wind Ensemble meets daily and performs at several concerts during the school year. There will be limited, scheduled after school rehearsals prior to performances to coordinate with the percussion. It may enter the ISSMA Organization Contest held in the spring. All students enrolled in Wind Ensemble participate in the marching band. Student participation is determined by an audition. (A)*

INTERMEDIATE CONCERT BAND (SYMPHONIC BAND) - *Symphonic Band is offered to students who perform music which is graded moderate to moderately difficult. Students are encouraged to continue studies designed to improve all facets of their performance skills. The Symphonic Band meets daily and performs at several concerts each year. There will be limited, scheduled after school rehearsals prior to performances to coordinate with the percussion. It may enter the annual ISSMA Organization Contest held in the spring. All students enrolled in Symphonic Band participate in the marching band.*

JAZZ BAND - *This course explores the aspects of performance, theory, history, and composition as unique to the jazz idiom. Course activities include ensemble performance, lessons in practical and jazz theory, individual improvisation performance, and study of jazz as part of American history. Performances are required. Jazz band is open to all currently enrolled concert band members only. Auditions may be required if enrollment becomes too large. Guitar, bass, and piano will be filled by currently enrolled concert band members. If these positions (guitar, bass, and piano) cannot be filled from within the currently enrolled concert band members, students from outside the band program may audition to fill the positions. Admission to jazz band is at the discretion of the director. (A)*

INSTRUMENTAL ENSEMBLE (Percussion) – *Instrumental Ensemble (Percussion) is open only to percussion students. Students are encouraged to continue studies designed to improve all facets of their performance skills. The percussion class meets daily and performs at several concerts each year with the Wind Ensemble and Symphonic Band at concerts and the annual ISSMA Organization Contest held in the spring. There will be limited, scheduled after school rehearsals prior to performances to coordinate with the winds. All students enrolled in the percussion class participate in the marching band. (A)*

DANCE PERFORMANCE: BALLET, MODERN, JAZZ, ETHNIC-FOLK (IRISH GUARD) - *Membership is by audition only. Irish Guard is a class where students study equipment techniques, body movement and dance techniques. The school*

year is divided into three sections: fall competition season, winter competition season, and the creative interpretation season. In the fall, the guard performs with the marching band at home football games, band competitions, and community parades. This includes an extensive summer schedule. In the winter, they perform at home basketball games and winter guard competitions. In the spring, emphasis is placed on advanced equipment techniques and interpretation of music through equipment and body techniques. The Irish Guard not only meets daily as a class, but also maintains a heavy performance and rehearsal schedule outside of the school day. Students who wish to be a part of the Irish Guard must be willing to adhere to the schedule. **(A)**

Vocal Music

VOCAL MUSIC: All vocal music courses are two semesters and offered to grades 9-12. Course offerings are subject to change based on curriculum development and student enrollment in the program.

Choir Descriptions

The vocal ensembles at Greenwood Community High School are performance ensembles that meet daily and are offered to students in grades 9-12. Each ensemble will receive instruction in vocal technique, music reading, performance, and choral styles. Music and information from American sources, other cultures, and places in history will be used to help further knowledge and musical skills. The ensembles will perform regularly throughout the school year

Course Objectives

Each choir at Greenwood Community High School will have different objectives due to factors such as age, experience, and ability level. Most of the objectives presented strive to improve the overall musicianship of the performers and correlate directly with the National Standards for Music Education. The following standards are considered when looking at the course objectives for all music department classes.

1. Singing, alone and with others, a varied repertoire of music.
2. Performing on instruments, alone and with others, a varied repertoire of music.
3. Improvising melodies, variations, and accompaniments.
4. Composing and arranging music within specified guidelines.
5. Reading and notating music.
6. Listening to, analyzing, and describing music.
7. Evaluating music and music performances.
8. Understanding the relationships between music, the other arts, and disciplines outside the arts.
9. Understanding music in relation to history and culture.

BEGINNING CHORUS – Cadet Choir is a training choir. There will be several required performances including, but not limited to, a fall, holiday, winter, and spring concert. The choir may also participate in the ISSMA Organization Contest in the spring. Students are encouraged to participate in solo and ensemble contests. Members will be required to rent a stage costume. Emphasis is placed on the development of basic vocal skill. A wide variety of music will be performed providing the singer with a basic understanding of choral music of different styles.

INTERMEDIATE CHORUS – This is an intermediate women’s choir with emphasis placed on the further development of basic vocal skills. A wide variety of music will be performed providing the singer with an understanding of choral music of different styles. There will be several required performances including, but not limited to, a fall, holiday, winter, and spring concert. The choir may also participate in the ISSMA Organization Contest and other choral

festivals throughout the year. The students will be notified of added performances as soon as that information becomes available. Students are encouraged to participate in solo and ensemble contest. Members will be required to rent a stage costume.

Beginning and Intermediate Chorus – *At the end of the school year, students in these ensembles should be able to:*

1. *Use correct posture, breathing technique, and diction while singing.*
2. *Sing in tune with pleasant tone production.*
3. *Use proper terminology to describe music that has been performed.*
4. *Sight sing music including melodic movement with jumps of more than a third, including whole, half, quarter, and eighth notes, as well as dotted notes, and using meter signature 4/4, 3/4, 2/4, 6/8, 3/8.*
5. *At least three times a year, perform the selected music with success.*
6. *Perform at a music festival and solo/ensemble contest.*
7. *Sing, with success, a wide variety of music, including works that are in languages such as Latin, Italian, German, French, Spanish, etc.*
8. *Sing in small groups, such as trios, quartets, octets, etc.*
9. *Rehearse and perform in a variety of arrangements.*

ADVANCED CHORUS – *The advanced mixed chorus is available to those students with more mature voices and advanced skill. Admission to this group is by audition. A wide variety of music will be performed providing the singer with an understanding of choral music of different styles. There will be several required performances including, but not limited to, a fall, holiday, winter, and spring concert. The choir may also participate in the ISSMA Organization Contest and other choral festivals throughout the year. The students will be notified of added performances as soon as that information becomes available. Some choreography may be incorporated into their presentation of show music. Members will be required to rent a stage costume.*

Advanced Chorus – *At the end of the school year, students should be able to:*

11. *Use correct posture, breathing technique, and diction while singing.*
12. *Sing in tune with pleasant tone production.*
13. *Use proper terminology to describe music that has been performed.*
14. *Sight sing music including melodic movement with jumps of more than a third, including whole, half, quarter, and eighth notes, as well as dotted notes, and using meter signature 4/4, 3/4, 2/4, 6/8, 3/8, as well as asymmetrical meters.*
15. *Perform, with success, at concerts during the year for both the school and the community.*
16. *Perform at a music festival and solo/ensemble contest.*
17. *Sing, with success, a wide variety of music, including works that are in languages such as Latin, Italian, German, French, Spanish, etc.*
18. *Sing in small groups, such as trios, quartets, octets, etc.*
19. *Rehearse and perform in a variety of arrangements.*

VOCAL JAZZ (L) – *Vocal Jazz is based on the Indiana Academic Standards for High School Choral Music. Students in this course develop musicianship and specific performance skills through group and individual settings for the study and performance of varied styles of vocal jazz. Instruction includes the study of the history and formative and stylistic elements of jazz. Students develop their creative skills through improvisation, composition, arranging, performing, listening, and analyzing. Time outside of the school day may be scheduled for rehearsals and performances. A limited number of public performances may serve as a culmination of daily rehearsal and musical goals. Students are required to participate in performance opportunities outside of the school day that support and*

extend learning in the classroom. Vocal Jazz is open to students currently enrolled in another high school music class. Auditions may be required if the ensemble becomes too large. Admission to vocal jazz choir is at the discretion of the director.

General Music

MUSIC THEORY AND COMPOSITION - (Two semesters; prerequisite: A working knowledge of music demonstrated through a music department screening). *Music theory is an in-depth study of the basic elements of music, which will include, but is not limited to, scales, keys, modes, intervals, chords, transposition, basic compositional techniques, rhythmic and melodic notation, transcription, dictation, and sight-reading. The course also includes an in depth study of four-part writing techniques for instrumental and vocal genres alike. (W) This course follows the curriculum of most (4) year college requirements for the first year and a half of music theory.*

MUSIC HISTORY AND APPRECIATION – (One semester) *Music history and literature is the study of composers, styles, and forms within the different periods of music history (i.e. Baroque, Renaissance, Classical, Romantic, etc.). Listening of musical examples will be incorporated into the course of study.*

PIANO AND ELECTRONIC KEYBOARD – (One semester) *Piano lab is open to students who would like to have some basic piano instruction. The class will emphasize beginning piano technique along with basic music reading skills including notes, rhythmic values, and general instruction in music notation. No music background is necessary for success in this class.*

Greenwood High School Instrument Policy

Students are generally expected to own their own instrument. In the case of the more expensive instruments, the school provides these on a limited basis.

1. Your instrument must be clean and in excellent playing condition at all times.
2. Other students are not to play your instrument at any time without your permission. Any violation of this rule should be reported to the directors immediately. This includes percussion instruments.
3. Your instrument is to be stored in your assigned instrument locker when not in use or at home.
4. All instruments and cases must be returned to their proper areas, by you, when we return from a band trip.
5. Instrument lockers are not to be used as your school locker for the storage of personal books and Belongings. Lockers should be kept locked.
6. Individually owned instruments are not insured by the school against any type of loss or damage. We advise you to take insurance on your own instrument through your personal insurance agency; your homeowners insurance probably offers an inexpensive rider policy.

School-Owned Instruments

1. School-owned instruments must be returned to us in the same conditions as when issued. Students will be

- responsible for all repairs due to neglect or carelessness. Normal wear and tear is expected.
2. All lost items from your instrument, such as mouthpieces, etc., must be replaced at the expense of the student using the instrument.
 3. A student may lose the privilege of using a school-owned instrument due to unnecessary carelessness.
 4. Use of all school-owned equipment is restricted to Greenwood High School band members.

Rules for Bus Travel

1. Obey the chaperones and bus drivers at all times.
2. Be considerate of others traveling with you.
3. Remain seated while the bus is in motion.
4. Keep aisles free of boxes, coolers, instrument cases, and personal items as much as possible.
5. All trash is to be deposited in the proper containers, not left on the seats or on the floor. If you spill food or drink, it is your responsibility to clean it up. Work to see that your bus is kept clean.
6. Windows are to be kept at the proper safety levels.
7. Do not yell derogatory remarks to strangers along the route.
8. Loud outbursts and unnecessary screaming will not be tolerated.
9. Audio devices and cell phones are not allowed when traveling unless approved by the director.
10. No one may change buses at any time, nor use any other means of transportation without prior approval of the directors.
11. Any report of disrespect or failure to follow traveling rules will be reported immediately to the directors.

Overnight Travel/Motel Limitations

1. When staying in a motel or hotel, students are not permitted in the room of a member of the opposite sex at any time for any reason.
2. At curfew time you are to be in your room. No room switches will be permitted. No one may enter your room except a chaperone. Bed checks will be made nightly.
3. After curfew, motel room doors are to be locked securely for the night. Students should never open the door without asking the person who knocked to identify him/herself. If there is a peephole, it should be used.
4. Lights out and quiet thirty minutes after curfew, unless otherwise stated by the directors.
5. Room phones should never be used.
6. Do not take towels or any souvenirs from the rooms. You will have to pay for them and also for any damage done to the room.
7. No ordering through room service or any other outside means.
8. No ordering of movies.
9. Do not play your instruments in the rooms.
10. Keeps your room locked at all times. Know who has the key and keep track of your personal belongings.
11. Each room will be checked by chaperones before check out. Any damage will be assessed to the occupants of that room.
12. Some motels have many adult residents who are not used to a lot of students. Out of courtesy to all others in the motel, do not make noise or disturb others at any time.
13. At band camp there are to be no cell phones.

Etiquette For Concert Audience

1. Always be courteous to other members of the audience.
2. Plan to arrive on time. You should be in your seat when the concert begins.
3. If you arrive late, wait until a break occurs in the program, then move to your seat. Never wander through the aisles during a musical number.
4. Dress in an appropriate manner. The more formal the concert, the better your choice of clothing should be. T-shirts and jeans are never acceptable for a formal concert.
5. Do not talk while the music is being performed. Save your comments until the composition is completed. One must remember that other members of the audience have come to listen and enjoy the program.
6. It is appropriate to applaud for the conductor as he/she comes to the podium at the beginning of the concert.
7. It is appropriate to applaud after each selection. If a piece has multiple movements wait until after the last movement to applaud. Even though you may not have personally enjoyed the music, be polite and recognize the performers for their efforts.
8. Food and drinks have no place in a formal concert hall. Keeps refreshments in the lobby area.
9. Following the concert, take your program with you. Do not throw it under your seat or in the aisle.

Exceptions to the Applause Rule

1. If a concert is being given in a church or synagogue, or if the music is part of a sacred service, it is best that you reserve your applause until the end of the concert. In some situations, no applause should be rendered at all.
2. For extended musical works with more than one section, you should hold your applause until all sections are completed.
3. In formal concert presentations, do not applaud a soloist until the complete composition is finished.
4. In a jazz concert, it is appropriate to recognize the soloist immediately following the solo while the music continues.

Awards Program

The music department offers awards for participation. Awards will be presented when all criteria listed below has been met:

1. A student must meet the obligations of the class, which includes the daily work, concert/contest participation, extra rehearsals, etc. Class participation alone will not earn a letter, but is one of the criteria.
2. Extra participation is also a requirement for receiving music awards. This can include, but is not limited to, marching band, solo and ensemble, special performance groups, special performance, etc. The music awards are earned for participation beyond the regular school day. The directors will determine if enough participation has occurred to earn a music award.
3. All financial obligations must be met before presentation of the music award.

Music Award

The music award is intended to be awarded after two years of participation. However, after the first year of participation and contingent upon a student signing up for the next year, the letter will be awarded one year in advance. Any student who does not complete the 2nd year in good standing will forfeit their award and return it to the music department.

Awards

1. Music Letter (band, choir and guard).
2. Chevron (one for every two semesters that requirements are met).
3. Special patches for jazz band, pep band and vocal jazz participation.
4. Special senior awards will be presented at the end of a student's senior year providing all criteria have been met.

Prescribed Garments

Awards are to be worn only on a prescribed garment. These garments may be purchased through a designated dealer. Individual students will be notified when they have earned the right to purchase the garment.

1. Boy's Jacket – Wool body (waist length and vinyl sleeves).
2. Girl's Jacket – Wool body (waist length, embroidered, zippered sailor hood, snap front).

Private Lessons

We do encourage students to study with a private instructor. This not only enhances the student's musical enjoyment but also provides strength to the performing ensembles. The decision to study privately is entirely up to the individual and not a requirement to be enrolled in regularly scheduled classes. Before considering private study, a student should consult with his/her director to discuss the feasibility of private instruction and to secure a listing of reputable teachers.

Instrumental Private Lesson Subsidy Program

The Band Parent Organization has established a fund that is to be used to reimburse part of the money spent on private lessons by instrumental music students. The band parents will pay \$5.00 for every verified lesson a student takes. We ask only those students who need financial assistance request reimbursement. For further information, contact one of the directors.

Choral Private Lesson Scholarship Program

The Choir Parent Organization has established a scholarship program for students who are unable to afford the full cost of private voice lessons. One full scholarship and three half scholarships are available. Interested students should fill out the scholarship application to be considered. Upon receipt of this application, an informal audition will

be arranged with the voice teacher. Scholarships will be awarded based on merit and need. For more information, contact the director or voice teacher.